



# KOSOVO SPECIALIST CHAMBERS & SPECIALIST PROSECUTOR'S OFFICE

## LETTER OF INVITATION TO TENDER

The Hague, 18 March 2024

Our ref.: KSCR/PROC/2023-2025/1136

**Subject: Invitation to tender for the Supply and delivery of three passenger minivans to the Kosovo Specialist Chambers in The Hague**

Dear Madam/Sir,

I am pleased to inform you that you are invited to take part in the local open tender procedure for the above supply contract. The complete tender dossier includes:

- A. Instructions to tenderers
- B. Draft contract and special conditions, including annexes
  - Draft contract
  - Special conditions
  - Annex I: general conditions
  - Annex II + III: technical specifications + technical offer
  - Annex IV: budget breakdown (model financial offer)
  - Annex V: forms
- C. Further information
  - Administrative compliance grid
  - Evaluation grid
- D. Tender form for a supply contract and Declaration on honour on exclusion and selection criteria

For full information about procurement procedures please consult the practical guide and its annexes, which can be downloaded from the following web page:  
<https://wikis.ec.europa.eu/display/ExactExternalWiki/ePRAG>

We look forward to receiving your tender which has to be submitted no later than the submission deadline mentioned in the Contract Notice.

By submitting a tender, you accept to receive notification of the outcome of the procedure by electronic means. Such notification shall be deemed to have been received by you on the date upon which the contracting authority sends it to the electronic address you referred to in your offer.

If you decide not to submit a tender, we would be grateful if you could inform us in writing, stating the reasons for your decision.

Yours sincerely,

A handwritten signature in black ink, appearing to read 'Nico Huizinga', written in a cursive style.

Nico Huizinga

Head of Procurement