

Position: Detention Security Officer	Employment Regime: Seconded/Contracted	Post Category: Assistant Level AL-4
Ref. number: 199	Location: The Hague, the Netherlands	Availability: ASAP
Component/Department/Unit Division of Judicial Services/Detention Management Unit	Security Clearance Level: EU SECRET	Open to Third Contributing States: No

Reporting Line:

The Detention Security Officer reports to the Deputy Chief Detention Officer and Chief Detention Officer.

Main Tasks and Responsibilities:

- To ensure the safe, secure and humane custody of detained or convicted persons who are in the custody of the Kosovo Specialist Chambers in compliance with Kosovo law and applicable regulations by providing the correct level of monitoring, support, care and guidance to detained persons or convicted persons;
- To appropriately supervise detained or convicted persons by applying all security and Detention Rules with clear explanation to detainees as required;
- To ensure that all safety and security protocols in respect of detainees and visitors are observed, maintained and enforced in strict compliance with the various Post Orders;
- To administer duties in an efficient and effective manner with regards to the Daily Visiting and Activities Schedule or instructions of their Line Managers;
- To control access and egress to the Detention Facilities in accordance with applicable institutional policies and procedures based upon a 24-hour shift system;
- To ensure the effective security screening of all incoming detained persons, defence teams, visitors, staff and deliveries through the use of technical equipment such as an x-ray machine, metal detectors or physical searches;
- To provide the first line response to any medical emergency or security related incidents within Building 4 and to submit detailed Incident Reports as required by the Chief Detention Officer;
- To effectively operate the security systems of the Detention Facilities which are inclusive of technical systems such as CCTV, cell bells, fire alarms and communications systems;
- To undertake security or detainee-related duties at the KSC premises as required;
- To attend and successfully complete all applicable mandatory training requirements;
- To undertake any other work-related tasks as requested by the Principal Officers, the Deputy Chief Detention Officer or the Chief Detention Officer;
- To work irregular shifts to cover a 24-hour period.

Essential Qualifications and Experience:

- A level of secondary education attested by diploma.

AND

- A minimum of one (1) year of relevant professional experience, after having fulfilled the education requirements.

Specification of Education and Experience

- Experience in the care, supervision and handling of detained persons within a prison or custodial institution;
- Experience in provision of physical security, security screening and/or access control services;
- Highest standards of professional conduct;
- Fluency in oral and written English;

- Ability to work productively in a fast-paced, team-oriented environment, and to produce accurate work under pressure, sometimes under difficult circumstances;
- Ability to establish and maintain effective and constructive working relationships with people of different national and/or cultural backgrounds whilst maintaining respect for diversity;
- Demonstrated gender awareness and sensitivity, ability to promote an inclusive working environment and integrate a gender perspective into tasks and responsibilities.

Desirable

- First Aid and/or Fire and Safety certification;
- Relevant experience preferably within an international, hybrid or national criminal court;
- Experience in use of technical security equipment (screening and/or control room infrastructure);
- Additional certifications in security related disciplines such as Security Training, Close Protection, Investigation, etc.