

Position: Associate Prosecutor	Employment Regime: Seconded/Contracted	Post Category: Management Level ML-2
Ref. number: 529*	Location: The Hague, the Netherlands	Availability: ASAP
Component/Department/Unit: Specialist Prosecutor's Office/Prosecution Division	Security Clearance Level: EU SECRET or equivalent	Open to Contributing Third States: Yes

Reporting Line:

The Associate Prosecutor reports to a Senior Prosecutor and/or Head of Investigations (Prosecutions) through a Prosecutor.

Main Tasks and Responsibilities:

- To conduct, under the overall direction of the Senior Prosecutors and/or Head of Investigations (Prosecutions) and the day to day supervision of a Prosecutor, the investigation and prosecution of cases within the mandate of the Specialist Prosecutor's Office (SPO), including suggesting and contributing to the implementation of prosecutorial strategies and objectives, managing and supervising the preparation of cases/components of pre-trial, trial, and appeal proceedings;
- To assist in the coordination of daily investigative and prosecutorial tasks within the assigned Case Team;
- To participate in evidence and disclosure reviews;
- To conduct and participate in field activities;
- To prepare and assist in the preparation of legal submissions (including indictments, briefs, motions, responses, replies, correspondence, memoranda etc.) in the course of investigations and prosecutions;
- To communicate with the Defence, the Legal Representatives for victims, the Registry, and external persons and entities, as appropriate;
- To assist the Senior Prosecutors, Head of Investigations (Prosecutions), and the Prosecutors in ensuring case management and legal filings and to assist in drafting of written submissions and carrying out quality management for all written submissions;
- To assist in timely and fully compliant legal disclosure;
- To, as appropriate, conduct witness interviews, preparation, and appear in court, examining and cross-examining witnesses and presenting oral arguments in proceedings, as appropriate;
- To undertake any other related tasks as requested by the Line Managers.

Essential Qualifications and Experience:

- Successful completion of University studies of at least three (3) years attested by a diploma OR a qualification in the National Qualifications Framework which is equivalent to level 6 in the European Qualifications Framework OR a qualification of the first cycle under the framework of qualifications of the European Higher Education Area e.g. Bachelor's degree.

AND

- A minimum of seven (7) years of relevant professional experience, after having fulfilled the education requirements.

Specification of Education and Experience

- The above-mentioned University degree must be at least one of the following fields of expertise: Law or other related university studies;
- A minimum of seven (7) years of experience as a full-time lawyer in a complex case, of which at least five (5) years in serious crimes;

- Experience working in diverse legal systems;
- Experience in substantial legal drafting;
- Demonstrated sound judgement;
- Excellent interpersonal and communication skills in English, both written and oral;
- Ability to work productively in a fast-paced, team-oriented environment and produce accurate work under pressure and in difficult circumstances;
- Ability to establish and maintain effective and constructive working relationships with people of different national and/or cultural backgrounds with respect for diversity;
- Demonstrated gender awareness and sensitivity, ability to promote an inclusive working environment and integrate a gender perspective into tasks and responsibilities.

Desirable

- Experience in complex investigations and proceedings with a transnational character related to war crimes, organised crime or trafficking of human beings, ideally at an international criminal tribunal;
- Legal drafting skills at an international criminal tribunal;
- International experience, particularly in crisis areas with multi-national and international organisations;
- Knowledge of the functioning of the EU and in particular CSDP Missions;
- Good understanding of the political, cultural, and security situation of the Balkans, in particular Kosovo.